

## Dining Room Guidelines

Welcome to Your Summer Dining Room!

Please observe these guidelines to make everyone's visit safe and carefree:

- Group leaders must be present in order for the participants to be allowed into the dining facilities. Programs that do not will wait until the chaperones are present.
- Specific entry and exit times will be assigned at least 1 (one) month prior to arrival. Arrive at your appointed time, leave within your appointed time to minimize your wait time and free up seating for other groups.
- Attendees may not hold or reserve space in line for others. Groups are not allowed to send one or more attendees to reserve spaces in line for their time slot. Groups are not allowed to cut in line ahead of other programs in the same appointed time.
- Please have your group's identifying marker visible for the cashiers to see, they will complete the meal transaction and then allow you to enter the dining area. The identifying markers must be affixed to an article of their personal property, i.e. room keys, lanyards, etc. All persons are required to present their program's assigned identifying marker for admittance or they will be asked to pay at the door
- We are an "all-you-care-to-eat" facility, but food must be consumed within the dining room and not taken outside of the facility.
  - Outside food is not allowed to be brought into The Garden at Cuicacalli or University Towers Kitchen (even if it was purchased on campus)
- You may return for seconds while you are in the dining facility at your appointed time (no in and out), in fact we encourage it, but please only take what you can eat to reduce food waste.
  - Want more gravy, less veggies? Don't be shy, just ask, we will fix the plate to your specifications.
- Special dietary restriction information is required 10 business days prior to a group's first arrival on campus. Requests made after the deadline may be accommodated, additional fees may apply.
- Keep your attendees safe by monitoring them (no running, climbing on top of the patio railings, etc.), chaperones/group leaders are required to sit with their participants.
- Throwing of food and food fights will NOT be tolerated at any time. Any person(s) participating in such will be removed from the campus entirely for the duration of the program without a reimbursement in fees.
- Groups are responsible for supervising their attendees for appropriate behavior. Additional fees will apply for any damages and/or if staff are required to assist with monitoring activities.
- Finished eating? Please bus your plates to the carousel near the exit; we are a "Green" facility and we recycle compost, paper and plastic so there's no need to look for trash cans.
- San Diego State University is a non-smoking campus. This includes the Garden/University Towers Kitchen and patio areas.
- Restrooms are in your residential halls. If one of your attendees needs to leave and return, please see a cashier for a pass to be readmitted. If no pass is obtained, your attendee will be counted twice.
- Attire – please be aware that there are attendees of all ages and ensure that your group is dressed appropriately. In addition, shoes and shirts must be worn at all times.
- Please be respectful of all staff members and other groups/attendees.
- Hover boards are not allowed or to be utilized on the SDSU Campus
- Group leaders are responsible for communicating these guidelines to all participants in the group.

While we are excited and look forward to having you, failure to adhere to the above guidelines will result in groups being asked to leave and all remaining meals will be forfeited without refund. If you have any questions or comments, please feel free to contact Cyndi Meeves at 619-594-6353 (your Conference Services Senior Manager).